



**Position Title:** Playground Leader

**Department / Location:** Recreation Department

**Job Classification:** Part-Time Summer

**Reports to:** Recreation Program Coordinator

**Supervises:** Summer Playground Program

**Position Summary:** Provides a safe environment for the youth in the city by supervising participants, organizing and leading activities for a specific playground for youth ages 4-14.

**Duties and Responsibilities:**

- Directs and supervises the participants.
- Plans and implements daily activities.
- Completes daily and weekly lesson plans.
- Composes playground rules for that particular playground.
- Assures participants are getting along.
- Completes daily attendance.
- Keeps playground area clean.
- Attends all orientation and weekly meetings.
- Evaluates the supervised playgrounds at the end of the season.
- Completes all necessary paperwork accurately and on time.
- Assists in the planning and implementing of the Fundays.
- Disciplines participants when needed.
- Promotes fair play, honesty, courtesy and politeness.
- Has an emergency plan in place.
- Completes accident/incident reports when necessary.

**Qualifications:**

- Past experience working with youth.
- Responsible and reliable.
- Patience.
- Independent self-starter, who can work with low supervision.
- Outgoing, positive attitude.
- Great organizational and time management skills.
- Must be a good role model.
- Have the following certifications and trainings: CPR, First Aid and Bloodborne Pathogen.
- Ability to adapt and change lessons based on the needs of the participants.
- Must enjoy working with children.

**Special Requirements:**

- Reliable transportation.
- Must be available all summer