

Roles of WSPEI Grant, DPI, & CESA Family Engagement Coordinators

- **Provide** training and support in WSPEI Core training topic areas
- **Coordinate** resources and information as needed
- **Provide** ongoing support, coaching, and mentoring
- **Provide** access to selected topic trainings
- **Provide** the DFE Liaison a stipend of \$200 for completion of first year required Core Trainings and a maximum \$250 stipend to the DFE Liaison for attending up to 20 hours of training in 2nd year

WSPEI Family Engagement 1st Year Core Training Modules

- WSPEI Grant Overview
- DFEL Program Overview
- Effective Communication for Partnerships
- WSPEI Data System
- Confidentiality
- Navigating the SPED Maze
- IEP Understanding the Process
- Transition Planning for Youth and Families

CESA Family Engagement Coordinator Contact Information

For more information contact:

CESA 12
618 Beaser Ave
Ashland, WI 54806
Phone: 715-682-2363 ext. 112

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WISCONSIN STATEWIDE PARENT-EDUCATOR INITIATIVE (WSPEI)

District Family Engagement Liaison Program



Creating Partnerships Between Families and Educators for Students with Disabilities

www.wspei.org

Wisconsin Statewide Parent-Educator Initiative (WSPEI)

The Wisconsin Statewide Parent Educator Initiative (WSPEI) invites your school district pupil services and special education directors to nominate a parent in your district to receive FREE training on how to partner with your district and model family-school partnerships.

This program provides the school district and parent with guidance on the potential roles of the district liaison and complete management over their role, while WSPEI provides support and training throughout the partnership.

Qualities of a District Family Engagement Liaison include:

- Parent/Guardian of a child with a disability
- Introductory knowledge of the special education process
- Good communication skills and strong interpersonal skills
- Willingness to promote collaborative relationships between families and schools
- Ability to maintain confidentiality with students, parents, and educators
- Willing to make a 3-year commitment to this role
- Basic computer knowledge and email access

Roles of a District Family Engagement Liaison

- **Assist** local districts in developing family engagement activities and supports which welcome, honor, and connect all families to student learning
- **Promote** positive working relationships between families, students, staff and community agencies
- **Disseminate** information about special education topics, family engagement, and DPI grant-initiative resources
- **Encourage** positive communication for problem solving
- **Refer** students and families to CESA Family Engagement Coordinators and DPI Initiative contacts for support
- **Attend** WSPEI Core trainings in 1st year and additional training in subsequent years
- **Collaborate** with special education staff as required
- **Assist** the school district with strategies regarding Indicator #8 – Parent Involvement survey which welcome, honor, and connect all families to student learning

No minimum time commitment is required.

Roles of the School District

- **Identify** a parent as a DFE Liaison
- **Communicate** with and help direct DFE Liaison activities
- **Provide** orientation to district staff on the role of the DFE Liaison
- **Introduce** the Liaison to staff members and families
- **Facilitate** the dissemination of information from DPI/WSPEI to district families and staff

There is no required cost to the school district in the first year.

In year 2 and thereafter:

Provide the DFE Liaison a stipend for their work within your school district. CESA Services Contract or district IDEA flow-through dollars can be used. (\$250 per semester for a total of a \$500 stipend per year per liaison is a recommended minimum amount. Stipend amount should be based on DFE Liaison's expected roles.)

For more information please visit the WSPEI website at www.wspei.org/training/district-liaison-program.php